

Instructor Evaluation Program

Thank you for taking a moment to read this. Some years ago, the Utah Career Center Board of Directors introduced a program to help the instructors improve their effectiveness in the classroom. The idea is to have trained individuals sit in with the classes and evaluate the instructors' performances. The UA has a great program in place to train instructors, but without evaluators observing the instructors to help make corrections it is very easy for an instructor to misjudge his/her effectiveness. Without someone to help identify strong and weak points; instructors may continue doing things that are not as effective as they could be.

Some things that evaluators can help with:

Verbal ticks- instructors who frequently say things like "uhm" and "uh". These can be very distracting to the apprentices in the class. The instructor usually does not even know that he/she is saying those things.

Letting one or a few apprentices dominate the discussion. By allowing a small number of apprentices to dominate the discussion it allows other apprentices to come to class unprepared. It also may make an apprentice that has real questions unable to ask them. When an instructor is made aware of this situation they can correct it and include more people in the class. It also gives the administration insight into the instructors' level of preparedness and adherence to UCC policies.

The purpose of this program is to improve our training program, to help our instructors improve the classes that they are teaching, most of our instructors want to be the best that they can be; we need your help to achieve that goal.

On Monday July 16 at 6:00 pm we will be conducting a training class on how to be an evaluator for us. We need your help. Here is what we need from you:

1. Come to the training on July 16th at 6:00 pm
2. Commit to evaluating one class 2x during the semester. (We will work with the nights of the week you have open)

If you have the ability to help UCC with this program to improve the quality of instruction, please contact Mike or Will at (801)295-6198

MikeB@ucctrades.com

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Please let us know that you are coming so that we can have enough food and handouts ready.

Thank you

Will Nickell

Director of Training