

Six Habits Of Highly Effective Foreman

presented by Thomas Williams, MCAA-NEI

DATE: Thursday, October 19 or Friday, October 20, 2017

PLACE: Utah Career Center, 640 N. Billy Mitchell Road, Salt Lake City, UT 84116

TIME: 7:00am-3:30pm

COST: \$125.00

REGISTRATION DEADLINE: Monday, October 16, 2017

EDUCATION CREDIT VALUE: Eight Professional Credit Hours

About the Course

During this eight hour course foreman are introduced to the Covey Seven Habits model: Be proactive; Begin with the end in mind; Put first things first; Think win/win; Seek first to understand, then be understood; Synergize; and Sharpen the saw. Foreman will learn how to take skills and put them in action to influence change in the industry and thrive.

Each individual's sphere of influence is discussed and how each foreman can personally influence the local union, those that work for him, and himself to insure that dramatic improvements are made

About Thomas Williams

Thomas (Tom) Williams, P.E. was MCAA President in 2003. He recently retired from McKenney's Inc., a multi-disciplined construction engineering firm based in Atlanta, and serving the Southeast. During Tom's 31 years with the company, McKenney's annual revenues grew from \$3 million to \$145 million.

Tom's passion for teaching industry professionals how to improve both their hard and soft skills is well known throughout MCAA. He has taught at MCAA's Institute for Project Management (IPM) and Advanced Institute for Project Management (AIPM) and developed curriculum for the AIPM. His seminars make extensive use of case studies and real project examples. They focus on improving both jobsite and office productivity, while adding value to the construction process.

REGISTRATION

NAME: _____ **ADDITIONAL ATTENDEES:** _____

COMPANY: _____ **PHONE NUMBER:** _____

EMAIL ADDRESS: _____

PLEASE INDICATE WHICH DAY YOU WILL ATTEND ☐ **THURSDAY, OCT. 19** ☐ **FRIDAY, OCT. 20**

BILLING ADDRESS: _____

TOTAL TO BE BILLED: _____ **PAYMENT TYPE:** ☐ **VISA** ☐ **MC** ☐ **AMEX** ☐ **CHECK** ☐ **Contractor Scholarship**

CREDIT CARD NUMBER: _____ **EXP:** _____

VERIFICATION CODE: _____ **SIGNATURE:** _____

Return forms to the UMCA office by Monday, October 16, 2017. Signature authorizes processing for \$125 per registration. Written notice of cancellation must be received by Monday, October 16th for a full refund.



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REGISTRATION DEADLINE
MONDAY,
OCTOBER 16, 2017