

“PROJECT MANAGER TRAINING”

PRESENTED BY JOHN KOONTZ

DATE Tuesday, October 12 and Wednesday, October 13, 2010

PLACE Little America Hotel, 500 South Main Street, Salt Lake City, UT 84101

TIME 8:00am to 4:00pm

COST \$250

OTHER Breakfast and lunch will be served both days at this event.

LAST DAY TO REGISTER October 5, 2010

ABOUT THE CLASS

John Koontz will enlighten your project managers in this presentation that teaches them leadership skills that will improve work on the jobsite. John will be covering:

- * How to run an effective turnover meeting
- * Facilitating effective communication between estimators and PMs
- * Pre-construction planning and it's impact on productivity
- * Improving Productivity: Material Management and Site Planning Methods
- * Strategies and guidelines for improving material handling
- * Fundamentals of Job Cost Control
- * Labor Cost Trending Methods
- * Benefits of job cost control method over cost documentation

ABOUT JOHN KOONTZ

John R. Koontz, MCAA's national director for project management and advanced supervisory education, brings a balance of academic and practical experience to his courses. A former tenured associate professor in Purdue University's Department of Building Construction Management, he served as Purdue's mechanical construction management coordinator. He has been teaching since 1992. Prior to this, he spent 15 years in the employment of MCAA contractors in a variety of positions including senior project manager, project manager, project engineer, and estimator. Professor Koontz is the director of the MCAA Institute for Project Management and Advanced Institute for Project Management at the University of Texas in Austin. He also served as Academic Representative on the Board of Trustees of the Mechanical Contracting Education & Research Foundation. In addition to traveling the country to support MCAA's National Education Initiative, Koontz remains active in continuing education, research, and writing in the area of mechanical contracting and MCAA Student Chapter development.

REGISTRATION

NAME _____

COMPANY _____

BILLING ADDRESS _____

PHONE NUMBER _____ FAX NUMBER _____

EMAIL ADDRESS _____

TOTAL TO BE BILLED _____ PAYMENT TYPE VISA MC AMEX CHECK

CREDIT CARD NUMBER _____ EXPIRATION _____

SIGNATURE _____

Signature authorizes card processing for \$250 per registration plus 5% convenience fee. Payment must accompany registration form. Return forms to the UMCA office by Tuesday, October 5th, 2010 via mail or fax.

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